

Dalhart Christian Academy Volunteer Handbook

Dear DCA family,

“For the Son of Man came not to be served but to serve...”
(Mark 10:45)

Research shows that parent volunteerism in school enhances student self-esteem, increases academic achievement, and improves student behavior and attendance. We appreciate the priceless service that you provide and we have created this handbook to assist you. We want to be certain that you are well informed on all aspects of volunteering at Dalhart Christian Academy (DCA).

DCA requires that each family participate in ten (10) volunteer hours each year. These should be turned in and will be tracked in RenWeb. A fee of \$100 will be assessed to any family who does not complete their 10 volunteer hours. Please notice that the Fall Event and Spring Event will not be included in volunteer hours. Each family is expected to help with these fabulous fund-raising events as they help keep your tuition at a reasonable rate.

There are many ways to participate with your time, talent, prayer, and emotional support. Albert Schweitzer said, “I don’t know what your destiny will be, but one thing I do know - the only ones among you who will be truly happy will be those who have sought and found a way to serve.” DCA has a tradition of many generous people who have found happiness and personal reward by serving our children. We welcome each volunteer as a special gift from God to help with the ministry of educating our children.

We look forward to working together!

Dalhart Christian Academy Volunteer Opportunities

Fall Event and Spring Event

Because of the significant cost benefit for the Fall Event and Spring Event, all parents are **required** to assist with these fundraisers in some capacity. There are a number of volunteer opportunities associated with these two events. The school Public Relations Director will contact you regarding your service. This will be in addition to cooking for the meal.

There will also be a volunteer committee for each of these events. The members of the committee will earn 10 hours for their work leading up to and finishing the event. If you are interested in being a part of one or both committees please contact the Public Relations Director, Dede Looney, at dalhartchristianacademy@hotmail.com or (806) 336-9504.

Party Chairman

Work with other class parents and the teacher in your child's class to facilitate a specific classroom party.

Time frame: throughout the year

Volunteer hours: One hour earned for each hour served

Class Parties

Bring snacks or party items or participate in the class party

Time frame: throughout the year

Volunteer hours: One hour earned for items brought or party attended

Lunch Volunteer

Work with lunchroom coordinator to serve lunch, pick up food from vendors, and clean up after meals.

Time Frame: throughout the year

Volunteer hours: Two hours earned per lunch

Box Tops

Work to prepare and record box tops to be exchanged for free materials for the classrooms.

Time Frame: Throughout the year (10 hours potential)

Volunteer Hours: One hour earned for each hour served. Work can be done at home.

Pies for Pastors

Work with Public Relations Director to bake pies and deliver them to our community pastors during Pastor Appreciation Month.

Time Frame: October

Volunteer Hours: One hour earned for each pie made.

First Week Teacher Dinner

Cook and deliver meal to staff member and family.

Time Frame: First week of school

Volunteer Hours: One hour earned.

Playground

Walk through playground on a monthly basis to provide basic maintenance. (Sweep rocks off of sidewalk, pull any weeds, and look for damaged equipment to report to the school board).

Time frame: throughout the year

Volunteer hours: One hour earned for each hour served.

Christmas Concert Assistance

Volunteers are needed to help with stage design, set up and tear down. Work with Mrs. Schniederjan on an as needed basis.

Time frame: December

Volunteer hours: One hour earned for each hour served.

Speech Meet

Assist as room hosts, runners, judges, tabulators, and hall monitors as we host our area ACSI (Association of Christian Schools International) speech meet. Parents who volunteer will receive a description of the role where they offer to serve.

Time frame: In March - date to be determined

Volunteer hours: One hour earned for each hour served.

Grandparents Day

Helping with lunch and preparing dessert for Grandparent's day lunch.

Time frame: September 8

Volunteer hours: One hour earned for each hour served.

Track Meet

Work a station provided by the PE teacher for the annual track meet.

Time frame: May - date to be determined

Volunteer hours: One hour earned for each hour served.

Area of Expertise

Whether your talents lie in music, art, editing, cooking/baking, science experiments, or something not yet mentioned in the list above, please feel free to share your gifts with us and our students. We do not wish to limit God or you in what you can bring to the table at DCA! Please communicate your interest with our Public Relations Director.

Time frame: throughout the school year

Volunteer hours: One hour earned for each hour served.

PTO Projects/Events

Help PTO with different projects and events.

Time Frame: throughout the school year

Volunteer hours: One hour earned for each hour served.

DALHART CHRISTIAN ACADEMY FALL EVENT

In order to keep parents aware of their responsibilities for our major fall fundraiser, we have created an information sheet to communicate your duties for the Fall Event. **All families will be responsible for selling all tickets or the monetary value of the tickets. This is mandatory!**

If you are unable to fulfill your duty, please find someone to take your place during the event. A fee of \$100 will be assessed to any parent who does not take care of their portion of the event. If you have students in multiple classrooms, please contact the Public Relations Director to see where your help is most needed. **This event is mandatory for each family!**

DALHART CHRISTIAN ACADEMY SPRING EVENT

All families will be responsible for selling all tickets or the monetary value of the tickets. This is mandatory! Each grade will be assigned a portion of the meal as well as serving duties for the spring fundraiser.

If you are unable to fulfill your duty, please find someone to take your place during the event. A fee of \$100 will be assessed to any parent who does not take care of their portion of the dinner. **Every family must participate in this event. It is mandatory for each family!** If you have students in multiple classrooms, please contact the Public Relations Director to see where your help is most needed.



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