

Dalhart Christian Academy

Doctrinal Statement

1. We believe the Bible to be the inspired, infallible, authoritative, inerrant Word of God (*II Timothy 3:16, II Peter 1:21*).
2. We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit (*Genesis 1:1; Matthew 28:19; John 10:30*).
3. We believe in the deity of Christ (*Matt 3:17*), His virgin birth (*Isaiah 7:14; Matthew 1:23*), His sinless life (*Hebrews 4:15; 7:26*), His miracles (*John 2:11*), His vicarious and atoning death (*I Corinthians 15:3; Ephesians 1:7*), His resurrection (*John 11:25; I Corinthians 15:4*), His ascension to the right hand of the Father (*Mark 16:19*), and His personal return in power and glory (*Acts 1:11; Revelation 19:11*).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that people are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (*John 3:16-19; John 5:24; Romans 3:23; 5:8-9; Ephesians 2:8-10; Titus 3:5*).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of punishment (*John 5:28-29*).
6. We believe that man was created by a direct act of God in His image, not from previously existing life (*Genesis 1:1,22,27; I Corinthians 11:7; James 3:9*).
7. We believe in the spiritual unity of believers in our Lord Jesus Christ (*Romans 8:9; I Corinthians 12:12-13; Galatians 3:26-28*).
8. We believe in the indwelling ministry of the Holy Spirit by whose presence the Christian is enabled to live a godly life (*Romans 8:13-14; I Corinthians 3:16; I Corinthians 6:19-21; Ephesians 4:30; 5:18*).

Mission Statement

Dalhart Christian Academy believes in the potential of each individual and will strive to produce godly disciples by incorporating a Bible-based curriculum. DCA maintains a high standard of academic excellence and discipline, thus equipping students to meet the challenges of an ever-changing and complex world.

Philosophy Statement

Purpose: Dalhart Christian Academy Preschool has grown out of sincere love for children and a desire to help them develop and adjust in our modern world. "But Jesus said suffer little children, and forbid them not, to come unto me: for of such is the kingdom of heaven."(Matt. 19:14). The preschool is equipped and staffed to give the best possible care for children, enabling them to spend a part of their day in child-sized environment learning and developing life skills. The school offers a flexible program to assist the children in their cognitive development. In a Christ Centered environment, the school schedules games, art, crafts, science, nature walks, sharing, story time, music and movement, and includes a time of free outdoor play.

Teaching Biblical truths: The children have the opportunity to hear Bible truths daily. Bible verses are memorized. They are taught that love is very important. "And now faith, hope, charity, these three; but the greatest of these is charity" (1 Cor. 13:13). The children are given many opportunities to pray. Each day is planned so the children can learn about God's love and the wonderful provisions he has made in sending his son Jesus to teach us how to love. "A new commandment I give unto you, that ye love one another; as I have loved you, that ye also love one another" (John 13:34). All children are welcome regardless of race, color, or ethnic background. "There is neither Jew nor Greek, there is neither bond nor free, there is neither male nor female; for ye are all one in Christ Jesus"(Gal. 3:28).

Educational Philosophy: Our aim is to develop the total person of each child by providing an education experience of lasting value:

Socially: We encourage participation in group activities, getting along with others and developing a feeling of security and belonging. “So we, being many are one body in Christ, and every one member’s one of another” (Romans 12:5).

Emotionally: We provide an environment that is safe and conducive to good health, showing unconditional love for each child. Allowing them to do what they can for themselves.

Physically: We encourage experiences that will develop large and small muscle coordination and motor skills.

Spiritually: Daily there is a time of devotion using Bible truths, which give each child an awareness of God’s love for them. Following Psalm 100:2 “Worship the Lord with gladness; come before him with joyful songs.”

Cognitively: We give them the opportunity to explore and ask questions. We provide opportunities for them to create and think of new ideas by having hands-on-activities and implementing developmentally appropriate practice.

Board of Directors

Dalhart Christian Academy is overseen by a Board of Directors.

Objectives of Dalhart Christian Academy

Believing that the student should grow spiritually, Dalhart Christian Academy seeks to:

- Develop an appreciation for the Bible through daily reading, study, and memorization.
- Teach the student to integrate the Bible in all areas of life.
- Encourage the student to develop self-discipline and responsibility.
- Teach the student respect for and submission to authority.

In order to enhance the student’s personal and social development, Dalhart Christian Academy seeks to:

- Help the student understand that he/she is uniquely created in the image of God.
- Help the student understand and develop his/her own abilities.
- Help the student understand that others are uniquely created in the image of God.
- Teach the student to treat others with love and respect.
- Guide the student in effective use of his/her time.
- Teach the student to respect and honor persons of the opposite sex.
- Teach the student to be a good steward of material blessings.

In order to foster academic growth and development, Dalhart Christian Academy seeks to:

- Promote high academic standards.
- Foster an appreciation for the joy of learning.
- Help each student realize his/her academic potential.
- Teach the student to work independently.
- Teach the student to participate in group activities.
- Encourage the student in good study habits.
- Develop in each student the ability to think creatively and critically.
- Guide the student in appreciation of Christian and American history.
- Develop in the student an appreciation of God’s world and man’s responsibility to His creation; Provide opportunity for the student to participate in the fine arts.

Desiring school and home cooperation, Dalhart Christian Academy seeks to:

- Help parents understand the purpose and program of the school.
- Encourage parent participation in the school.
- Encourage school and parent cooperation in the training of the children.

Policies and procedures

Topics are presented in alphabetical order:

Absences and Tardiness

Regular attendance and punctuality are required of every student. Students who have good attendance generally achieve higher grades and enjoy school more. We expect all students to attend school regularly and to be on time for classes in order to benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility.

When a student is absent, parents should call the school the day of the absence and notify them that the child, will not be at school for the day. The parent should send a note explaining the reason for the absence the day the student returns to school. Should there be no call or note of explanation; the absences will be “unexcused.”

Promptness is essential for well-ordered classes. Parents should see that their children arrive on time. Students are tardy after 8:00 a.m.

If parent/guardian is more than 15 minutes late to pick up their child/children, they will be sent to the Office and the Teacher will call the parent/guardian. Promptness is essential for a well-ordered school setting. Parents should see that their children are picked up on time. Parents are considered tardy to pick up their children at 12:15 p.m. for Pre-School, Kinder-Prep, and Kindergarten and 3:45 for 1st – 7th grade. Tardies are recorded by the school clock in the hall. On the day of the third unexcused tardy for the semester the student will be assessed one demerit. One demerit will be given for each tardy thereafter until the end of the semester. If a student has 5 or more demerits in a semester, the student will not be allowed to participate in field trips, ACSI events, lead roles in school programs, or other extracurricular activities. Morning and after school tardies are cumulative. **Tardies due to circumstances beyond your control may be excused.** If this should occur please notify the teacher or the office as soon as possible.

Admissions Policy

Admission of each student to Dalhart Christian Academy is a privilege. Since the Academy has the responsibility of providing quality Christian education, we ask the parents to adhere to the spirit and letter of all policies and guidelines established by the school:

1. Entrance will be based upon the school’s ability to meet the needs of the individual student. Dalhart Christian Academy does not provide Special Education Services.
2. Three year old students must be 3 years of age on or before September 1 and toilet trained.
3. Kinder-Prep students must be 4 years of age on or before September 1.
4. Kindergarten students must be 5 years of age on or before September 1.
5. First grade students must be 6 years of age on or before September 1 of the current year or have completed kindergarten.
6. All new students are placed in an automatic nine-week probationary period.
7. Normally students who are more than one year behind grade level are not accepted for admission on the

basis of our inadequacy to meet that student's needs.

8. Students must be up to date on immunizations and include a birth certificate, social security number and shot record upon registration.

At time of enrollment, an admissions interview will be scheduled with the parents and the Administrator. This will enable the parents, student, and Administrator to ask questions and to discuss each of their responsibilities.

Testing by our personnel will determine the student's readiness for the appropriate grade level.

Attendance at Dalhart Christian Academy is a privilege and not a right. Students and parents forfeit this privilege if they do not conform to the standards and ideals set forth by the Administration and Board, and the school may insist on the withdrawal of a student anytime that the student or parent, in the opinion of the school, does not conform to the spirit of the ministry.

Dalhart Christian Academy's biblical role is to work in conjunction with the home to mold students to be Christ-like. On occasion, the atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, sexual immorality, homosexual sexual orientation, or inability to support the moral principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. Parents or primary caregivers in a sexually immoral lifestyle forfeit their children's privilege to attend Dalhart Christian Academy.

Complaint Procedure

If a student or parent is having any problems with a teacher, an appointment should be scheduled with the teacher to rectify the situation. Both parent and teacher must refrain from discussion about the situation with others. If, after consulting together and praying for mutual understanding, this does not prove satisfactory, the administrator will schedule a conference with both teacher and parent for final resolution of the matter.

Conduct

Dalhart Christian Academy sets high standards of Christian conduct. Obvious immoral behavior such as profanity, disrespect, cheating, stealing, use of harmful and intoxicating substances and sexual immorality are grounds for dismissal from the school. Students found behaving in such a manner will be brought into a parent-administrative conference designed for counsel and prayer and the setting of new goals and direction. Should improper behavior continue, students will be dismissed from the school.

Correspondence

Teachers will correspond with parents regularly by sending notes, homework or test papers home with the student. The purpose of this communication is to keep parents informed of the child's progress and needs. Class programs, holidays, and teacher workdays will be scheduled during the year and written notices will be sent home with each child. Parents should check folders daily for communication. Folders should be read and signed by the parent daily.

Curriculum

Dalhart Christian Academy provides quality curriculum materials from Christian publishers. Screened and selected secular materials may also be used in some basic skills areas.

Dalhart Christian Academy's basic curriculum is designed to help each student come to a full realization of his/her potential in God. The curriculum includes basic instruction in character training, Bible, math, reading, spelling, handwriting, social studies, English, and science. Enrichment is added in the areas of art, music and physical education.

The school will be using curriculums and textbooks, which were written on the premise that all truth comes from God. This curriculum emphasizes phonics, penmanship, and basic skills in arithmetic.

Discipline

Good discipline means that the classroom is free from confusion, disorder, and anti-social behavior. It means that each child and the group as a whole operate freely within a structured framework which they understand, accept and incorporate into their behavior without constant reminder or punishment. Discipline is more than outward pressure. It involves inner understanding and acceptance.

Dalhart Christian Academy will be using the Honorable Character Program to promote Christ like behavior and self-discipline at school and in other areas of the each student's life.

The preschool will emphasize six honorable character traits while first through sixth will emphasize fourteen character traits.

These character traits each have a Bible verse. It teaches the students to become more Christ-like in their behavior, which is what we all are striving for as Christians. Students will receive honorable character marks for the good character traits they exhibit throughout the day. If a child exhibits a negative character trait, the child will have their name written on the board with that character mark. If they do not exhibit any other negative trait for the rest of the day, their name is erased because all of our sins have been erased through Jesus Christ. If they continue to receive negative marks in one day, then they will be removed from P.E. for one day. If they receive four negative behavior marks in one day or they repeat the same types of behavior after correction, the parents will be called immediately. Through the progression of correction, the administrator may be involved at any time. Should a student choose not to correct his or her behavior, the administrator will contact the parents for a conference to discuss the child's situation. Further disciplinary action will be taken should a child not correct behavior after these interventions.

A signed statement by the parents that they have read and support the Discipline Policy must be received as a prerequisite to final acceptance and enrollment of each child.

Disciplinary Action

We never assume students know proper behavior until we have explained it to them.

A demerit system will be in place and tracked in RenWeb for the following offenses.

- 1 Demerit – 3rd tardy and one additional demerit for each tardy thereafter for the semester

- 1 Demerit – 3rd defining character mark and each additional
- 2 Demerits – office visit

If a student has 5 or more demerits in a semester, the student will not be allowed to participate in field trips, ACSI events, lead roles in school programs, or other extracurricular activities. Excessive demerits may lead to suspension or expulsion.

When a student’s behavior is unsatisfactory, the school will employ the appropriate action for correction. The following methods may be used at the discretion of the teacher and/or the administrator to achieve appropriate behavior and attitudes:

- Verbal warning to students regarding actions.
- Correspondence with parents.
- Parent – teacher - Administrator conference.
- Suspension.
- Expulsion.

Suspension

A policy of 1-3 day suspension will be followed. Excessive suspensions may result in a recommendation of dismissal from the school. Suspension is treated as an unexcused absence in reference to class work. Any student guilty of the following while on school property or during school field trips or school activities may expect immediate suspension:

- Fighting.
- Possession or use of tobacco in any form.
- Possession or use or being under the influence of drugs or alcohol.
- Any type of solicitation to use or purchase drugs or alcohol.
- Obscene, profane, or vulgar language that is written, spoken, or expressed by symbols or gestures.
- Misuse and/or damage of school property.
- Any behavior, display, or attitude in opposition to the basic principles and purposes of Dalhart Christian Academy which restrict the spiritual or academic atmosphere of the school as determined by the administration.

True discipline results from self-discipline rather than external regulation or compulsion. Dalhart Christian Academy’s policy is based on scriptural principles and strives to be both firm and fair. It is expected that good behavior will be the norm and discipline problems the exception.

Dress Code

“Let no man look down on your youthfulness, but rather in speech, conduct, love, faith, and purity show yourself an example of those who believe.” 1 Timothy 4:12

Dalhart Christian Academy will observe a basic dress code, which will consist of uniforms as outlined by the administration.

Personal appearance:

Boys

- All shirts must be tucked in at all times.
- Hair should be neatly styled and clean, cut above the eyebrows and above the bottom of the back uniform shirt collar.
- Earrings are not to be worn, on or off campus, or during any school function.

- Shoes are to be worn with socks.
- No hats are to be worn inside the building.
- No headwear will be worn including bandanas, scarves and “rags”.
- No Mohawks or unusual hair coloring

Girls

- Shirts must be tucked in at all times.
- Hair should be neatly styled and clean, without covering the eyes.
- Shoes are to be worn with socks.
- No hats are to be worn inside the building.
- No unusual hair coloring.

Anything the student is wearing or that is a part of their personal appearance that becomes a distraction at school may be asked to be removed.

Emergency Procedures

Should it become necessary to dismiss school, parents will be notified as soon as possible by announcements at school and announcements on the local radio stations, news channels, RenWeb, and Facebook. We will have a Parent Alert system that will send text messages and/or emails. There will be no announcement if school is open as usual. DCA practices fire drills and tornado drills routinely. In the event of an emergency, DCA will follow Dalhart Independent School District emergency procedures.

Exempt Status

Dalhart Christian Academy Pre-School has exempt status from state licensing requirements. However through the accreditation of our Pre-School Program through ACSI, the school meets and goes beyond the state minimum standards. The school is continually committed to ongoing self-monitoring for compliance.

Field Trips

Classes take trips to interesting and educational places from time to time as a vital part of the instructional program. Small fees may be charged to cover expenses. Before students can go on field trips, parents must sign the Field Trip Release Form. This form is signed at registration and becomes a part of the student’s file.

Financial Information

Tuition and fees will be payable on an annual, semi-annual, or monthly basis. If the annual method is chosen, the entire year’s amount will be due on or before August 1. If the semi-annual method is chosen, the first half will be due August 1, and the second half will be due January 1st. Payments received after the 10th of the month may be assessed a \$10.00 late fee. If the 10th falls on a weekend or holiday, grace is extended until the next school day. Parents with delinquent accounts will be notified. Accounts delinquent 30 days or more are grounds for dismissal.

After registering your child for the school year on RenWeb, you will be invoiced for the book/supply fee and fall semester tuition. The book/supply fee must be paid by August 1st. Tuition will be collected on the

5th business day of the month by electronic check. Payment may be submitted for full or half year as well. These will be due August 1st.

If you have circumstances that would cause you to deviate from this policy at all, a letter must be submitted to the board in advance.

Application/Enrollment Fee:

On or Before May 1st: \$100
After May 1st: \$150

Book/Supply Fees:

*3 Year Old & Kinder-Prep book/supply fee ---- **\$ 250.00**
(Child must be 3 for 3 Year Old class and 4 for Kinder-Prep class by Sept. 1 of current school year)
*Kindergarten book/supply fee --- **\$400.00**
(Child must be age 5 by Sept. 1 of current school year for Kindergarten)
*1st – 6th grade book fee ---- **\$500.00**

The Tuition Schedule is as follows:

<u>Grade</u>	<u>Year</u>	<u>½ Year</u>	<u>Monthly</u>
Kinder-Prep	\$2,400.00	\$1,200	\$240.00
Kindergarten	\$3100.00	\$1,550.00	\$310.00
1 st -7 th grade	\$4,400.00	\$2,200.00	\$440.00

Multi-Student discount:

-2nd student: 5%
-3rd student: 10%
-4th and subsequent student: 15%

Tuition discount:

-tuition paid in full by August 1: 10%
-tuition paid by semester in full by August 1 and January 1: 5%

Scholarships

Since its inception, DCA has always extended financial aid to deserving students. Those families applying for scholarship aid may apply online for the following school year. The family need and amount available determines the scholarship amount awarded to each family. All financial aid information is kept confidential by the DCA Board of Directors.

Effective for the 2017-2018 school year, scholarship recipients will be asked to follow these guidelines:

- 1) Attend the parent orientation meeting.
- 2) Serve 15 volunteer hours.
- 3) Be present at school functions i.e. programs, etc.
- 4) Keep absences at or below 10 for the school year.
- 5) Keep tardies at or below 6 for the school year.
- 6) Maintain a 75% grade average or above in each core subject.
- 7) Complete class work and projects assigned by due date.
- 8) Follow payment guidelines as stated in the handbook.

Health and First Aid

Food Choking Hazards

When providing food for preschool students, please remember to provide food that is cut up in bite size pieces if they are foods that pose a choking hazard such as grapes, hot dogs, etc. Be aware that large marshmallows may also be a choking hazard.

Immunizations

It is our policy that all students enrolled in Dalhart Christian Academy must present written verification of all immunizations recommended by the Texas Department of State Health Services. All immunizations required for the child's age must be completed by the date of admission. Student health and immunization records must be current for the student to remain enrolled. It is not our policy to grant exceptions.

Each student enrolled or admitted to DCA must meet applicable immunization requirements specified by the Texas Department of (State Health Services) Immunization Requirements in Texas Elementary and Secondary Schools and Institutions of Higher Education. This requirement applies to all children in care from birth through 17 years of age.

Except as otherwise provided in this division, all immunizations required for the child's age must be completed by the date of admission.

According to the American Academy of Pediatrics (AAP), children require frequent boosters and immunizations in early childhood. Although they may be current with required immunizations when they enroll, they can miss future required immunizations. Since the risk of vaccine preventable disease is increased in group settings, ensuring appropriate immunization is an essential responsibility in child care.

Exemptions for immunization requirements must meet criteria specified by the Texas Department of State Health Services rules in 25 TAC #97.62 (relating to Exclusions from Compliance).

Provision for Emergency and First Aid Care

Students with minor injuries will be given first aid and returned to class after five to ten minutes observation. Students with serious injuries will be given first aid and parents notified. If warranted, students will be taken to the hospital by ambulance. If parents are not available at time of transfer, designated school personnel will accompany and remain with the student until the parent/guardian assumes responsibility.

Parents will be notified about medical and emergency situations when:

1. A child is injured and the injury requires medical attention by a health-care professional.
2. A child has a sign or symptom requiring exclusion from the school.
3. A child has been involved in any situation that placed the child at risk.

4. A child has been involved in any situation that renders the school unsafe, such as a fire, flood, or damage to the school as a result of severe weather.

A parent will be notified of less serious injuries when the parent picks the child up from the school. Less serious injuries include, but are not limited to; minor cuts, scratches, and bites from other children requiring first-aid treatment by employees.

Parents will be notified in writing and within 48 hours of becoming aware that a child within the school has contracted a communicable disease that the law requires be reported to the Texas Department of Health. The school will provide written notice within 48 hours to the parents of all children in a group when there is an outbreak of lice or other infestation in the group.

Illness

A child will not be permitted to attend school if one or more of the following exists:

The illness prevents the child from participating comfortably in school activities including outdoor play.

The illness results in a greater need for care than staff can provide without compromising the health, safety, and supervision of the other children in class.

The child has one of the following, unless medical evaluation by a health-care professional indicates that you can include the child in the school's activities:

1. Oral temperature of 100.4 degrees or greater, accompanied by behavior changes or other signs or symptoms of illness;
2. Rectal temperature of 101.4 degrees or greater accompanied by behavior changes or other signs or symptoms of illness;
3. Armpit temperature of 99.4 degrees or greater, accompanied by behavior changes or other signs or symptoms of illness; or
4. Symptoms and signs of possible severe illness such as lethargy, abnormal breathing, uncontrolled diarrhea, two or more vomiting episodes in 24 hours, rash with fever, mouth sores with drooling, behavior changes, or other signs that the child may be severely ill; or
5. A health-care professional has diagnosed the child with a communicable disease, and the child does not have medical documentation to indicate that the child is no longer contagious.

Administration of Medication by School Personnel

No medication shall be provided for students or staff by the school.

Prescription or non-prescription medication will be given to a student only if:

1. Parents sign an authorization and include times for the school to administer medication according to label directions;
2. The medication must be in the original container labeled with the child's full name and the date brought to the school;
3. The school will only administer the medication in amounts according to the label directions or as amended by a physician;
4. The medication can only be administered to the child for whom it is intended;
5. The medication will not be administered after its expiration date.

Health Screening

DCA will participate in Health Screening. This includes vision, hearing and head lice check. If there are any identified problems, parents will be contacted.

Identification of Personal Property

All student property must be clearly identified by name and phone number or address.

Leaving Campus

In order to maintain a secure environment at Dalhart Christian Academy, students will be released and dismissed in the following manner:

- A. Should a student need to leave the campus early (ex. Lunch, Doctor or Dental appointment) the parent or guardian will need to enter the school office and sign the child out. A child will not be released prior to the child being signed out.
- B. All other students will be dismissed to their parents or guardians at the end of the school day. A teacher will be standing with the students outside or inside due to inclement weather until the last student is dismissed.
- C. Should a student walk or ride a bike, the parent or guardian should sign a permission to walk or ride form to be kept on file in the student's file giving the child permission to do so. This form should also be signed for a student to be released to the care of a sibling under 18 years old.
- D. Each student must have on file in the school office a list of who may pick them up: parents, guardians, grandparents or other. At times it may become necessary to identify the identity of a person authorized to pick up a child but whom the teacher does not know. In this circumstance, a copy of a valid photo identification, an instant photograph of the individual, or recording the driver's license number and car tag numbers will be necessary. The individual picking up the child may provide the information. This information will remain in the child's records.

Lost and Found

All articles left in classrooms, halls, or grounds will be placed in the lost and found. Unclaimed articles will be donated to the Spanish Mission at the end of the year. Parents are urged to mark all items clearly and to check lost and found periodically to reclaim lost items.

Non-Discriminatory Policy

Dalhart Christian Academy admits students of any race, color, national, and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational and admissions policies, scholarship programs, athletic opportunities, or other school-administered programs.

Parent Participation Policy

Parents are expected to participate in the operation of the school by completing tasks that are directly related to the school program or the school grounds or that provide professional expertise in support of the same. We expect this commitment to equal approximately 10 hours per year. Parents may choose a variety of tasks. There are descriptions of parent participation tasks in the Volunteer Handbook in order for you to make an informed decision.

If you need more information about the various tasks, please talk to our Public Relations Coordinator, or the administrator. The Public Relations Coordinator will have a participation form to fill out at orientation. The Public Relations Coordinator will contact parents during the year if the parent participation tasks are not being adequately completed. Parents who fail to complete their task(s) will be assessed the “in lieu” participation fee of \$100.00 per year. The Fall Event/Spring Event is mandatory for selling tickets and participation or \$100 fee will be assessed for each event, in addition to the 10 hours of service.

Thank you for your help in fulfilling our vision of being a cooperative school by donating your time to Dalhart Christian Academy.

Parent-Teacher Conferences

Conferences will be held at least *once each year*. Parents and teachers should feel free to request a conference at any time they feel it necessary.

Photographs

Individual and group pictures will be taken annually. If parents wish to purchase pictures, money is to be sent prior to the day the pictures are to be taken. Parents will be advised of the date and cost.

Physical Education

Athletic activities are an integral part of education at Dalhart Christian Academy for all students. We are training the body as well as the mind, soul, and spirit. Our P. E. program will be varied and provide team activities as well as individual sports and conditioning. All students will participate in physical education. In all sports, students are expected to follow the coach’s instructions and requirements, promptly and precisely.

Athletic release:

Students who are not able to participate in P. E. class will need to present a dated note to their teacher signed by a parent or guardian indicating the specific reason for not participating. If there are medical reasons for restricting a student’s involvement in P. E. it is necessary to have a statement from a doctor.

Participation:

P. E. teachers must have all necessary equipment and games set up in advance. Students must not be allowed to criticize or argue during P. E. with either the instructor or with their peers.

Sportsmanship:

Whether as players or spectators, DCA students are expected to display spirit, loyalty, and good sportsmanship at all times.

Good sportsmanship means:

- Never argue with the teacher or coach.
- Never hiss, boo, or make inappropriate remarks about our students, the opposing players, coaches, fans or referees.
- Play hard, making every effort to win, but never playing outside the rules.

- Never attempt to injure anyone.
- Acknowledge good play, whether by our players or the opponent. Be an encourager.
- Never boast about winning and never make excuses in losing. Accept responsibility for their own mistakes. Excuses are not acceptable at DCA; instead let us teach students to... “Press toward the mark for the prize of the high calling of God in Christ Jesus.” (Philippians 3:14)

Each student should be led to an appreciation of the value of his body and its care, “a: temple holy unto God and its dedication to the praise and service of God.” (1 Corinthians 3:16)

Pledges

Pledge of Allegiance to the American Flag

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge of Allegiance to the Texas Flag

Honor the Texas flag. I pledge allegiance to thee Texas, one state under God, one and indivisible.

Pledge of Allegiance to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands, one Savior, crucified, risen, and coming again with life and liberty for all who believe.

Pledge of Allegiance to the Bible

I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet, a light unto my path, and I will hide its words in my heart, that I may not sin against God.

Re-Enrollment

Students are expected to earn their place in the school every year. Those students who have academic difficulty or who persist in a negative, uncooperative, or non-productive attitude may accordingly be denied re-enrollment. The school reserves the right to request withdrawal of any student who does not meet its academic requirements or fails to conform to its rules and regulations.

Students subject to academic dismissal will be notified either by written letter or by conference with the administration and appropriate faculty member.

School Day

Kinder-Prep	Monday through Thursday	8:00-12:00
Kindergarten	Monday through Friday	8:00-12:00
1 st -7 th	Monday through Friday	8:00-3:30

Dalhart Christian Academy will attempt to observe holidays in accordance with Dalhart Public Schools. A DCA calendar will be provided at the beginning of the year.

Spiritual Life

Dalhart Christian Academy does not recognize a separation between spiritual and secular life. Every activity of the day, including play, should be as worship to God. However, specific activities shall stress our commitment and desire to serve Him and provide special opportunities for spiritual growth and development. These specific activities include prayer and Bible studies with character development instruction.

Student/Teacher Ratio

For 4 year olds, the student/teacher ratio is 1:15 up to 15 students, after that it is 1:8.

Supplies

Students are responsible for purchasing their school supplies through the school. Supplies may not be brought from home unless specified by the teacher. No toys are allowed at school, unless it is for a designated “Show and Tell” day.

Telephone Use

Students are not allowed to use the office telephone except in emergencies. Parents are discouraged from calling their children except for emergencies. In such cases, a messenger will take the message to the student or call him/her to the phone. Incidental messages may be left in the office to be delivered to the child at the end of the school day. Likewise, teachers will not be called to the phone except for emergencies. Messages will be relayed and the call returned at a break or other convenient times.

Student cell phones should not be on during the school day and should be left in the students backpack until the end of the day. Should a student violate this policy, the phone will be removed.

Textbooks

Students purchase textbooks. These become the responsibility of the student, and lost books must be replaced by the student.

Visitors

Parents and visitors are welcome to visit Dalhart Christian Academy. All visitors must report to the office before entering any classroom. Prior notice is appreciated. Any person attempting to visit classes without prior notice being given will be subject to the discretion of the teacher or principal. Classes are always open, although some events such as testing do not afford good opportunity for observation and visiting.

Withdrawal from School

Parents desiring to withdraw their children from school should send a written notice to the school office two weeks prior to withdrawal. No student records will be released to other schools until all outstanding tuition and other fees have been paid.